



Code of Conduct

I hereby acknowledge that I have read the Sanctuary's Code of Conduct and that I will abide by it in all dealings with the Sanctuary.

Signature: _____

Print name: _____

Date: _____

Story Book Farm Primate Sanctuary – Code of Conduct

Introduction

This Code of Conduct affirms Story Book Farm Primate Sanctuary's commitment to professional and ethical conduct and its practice of complying with all applicable laws and regulations and avoiding potential or actual conflicts of interest.

Professionalism

We want to be recognized in the community as having high professional standards. Our professionalism will show in every aspect of our conduct, including behaviour and language.

Integrity

All our interactions will be characterized by the highest levels of honesty and fairness. We develop trust by maintaining the highest ethical practices. We will comply with all applicable laws and regulations.

Respect

Treat others with respect, whether they are employees, management, directors, volunteers, donors, suppliers, members of the local community or other members of the public. Treat others as you would wish to be treated.

Ethics

Operating in an ethical manner is essential to our success. As a charitable organization we rely on donations and grants, and our good name and professional reputation are key to our continued success.

Conflict of Interest

A "conflict of interest" occurs when your private interest interferes in any way with the interests of the Sanctuary. A conflict situation can arise when you take actions or have interests that make it difficult to perform Sanctuary work objectively and effectively. It is also a conflict if outside activities affect your judgement to act in the best interest of the Sanctuary or its stakeholders. If you believe you may have a conflict of interest, please advise management or a member of the Board of Directors.